

1. Introduction

This Cookie Policy explains how JM Technical Writing uses cookies and similar technologies on its website. It sets out what cookies are, how and why they are used, and the choices available to users in relation to their use. This policy should be read alongside the Privacy Policy, which provides further detail on how personal data is handled. This policy should be read alongside our Privacy Policy.

1.1 Purpose of This Cookie Policy

The purpose of this Cookie Policy is to provide clear and transparent information about the cookies used on the JM Technical Writing website, in line with the UK General Data Protection Regulation (UK GDPR) and the Privacy and Electronic Communications Regulations (PECR). It explains the categories of cookies in use, their function, and how users can manage or withdraw consent where applicable.

1.2 Scope and Applicability

This Cookie Policy applies to all visitors to the JM Technical Writing website and covers cookies placed on the user's device when accessing or interacting with the website. It applies to all pages, features, and services provided through the website, whether accessed via desktop, mobile, or other devices.

2. What Are Cookies?

Cookies are small text files that are placed on your device (such as a computer, tablet, or smartphone) when you visit a website. They are widely used to make websites function properly, operate more efficiently, and provide information to website owners about how the site is used. Cookies may be set by the website you are visiting (first-party cookies) or by third parties whose services are used on the website (third-party cookies).

Cookies can be stored for different lengths of time. Session cookies are temporary and are deleted when you close your browser, while persistent cookies remain on your device for a set period or until they are manually deleted.

3. How We Use Cookies

JM Technical Writing uses cookies to support the operation and performance of its website and to improve the user experience. Cookies may be used to ensure the website functions correctly, to understand how visitors interact with the site, and to remember user preferences where applicable.

Cookie POLICY

We do not use cookies to collect unnecessary personal information, and any data collected through cookies is used only for the purposes described in this policy. Where cookies are not strictly necessary for the operation of the website, they are used only with the user’s consent, in accordance with applicable data protection and electronic communications regulations.

4. Types of Cookies We Use

The JM Technical Writing website uses a limited number of cookies to ensure the site operates correctly and to support basic functionality and performance monitoring. Cookies are grouped into the categories set out below.

Strictly Necessary Cookies	Strictly necessary cookies are essential for the operation of the website. They enable core functionality such as page navigation, access to secure areas, and basic site security. Without these cookies, the website may not function properly. These cookies do not require user consent under applicable regulations.
Performance and Analytics Cookies	Performance and analytics cookies collect information about how visitors use the website, such as which pages are visited most frequently and how users move around the site. This information is used to monitor website performance and identify areas for improvement. Data collected through these cookies is aggregated and used for statistical purposes only. Where required, these cookies are used only with user consent.
Functionality Cookies	Functionality cookies allow the website to remember choices made by users, such as preferences or settings, in order to provide a more consistent and personalised experience. These cookies may be set by the website or by integrated services and are not essential to the core operation of the site. Where applicable, consent is obtained before these cookies are placed.
Third-Party Cookies	Third-party cookies are set by external services that are integrated into the website, such as analytics providers or embedded content. These cookies are governed by the privacy and cookie policies of the relevant third parties. JM Technical Writing does not control the placement or use of third-party cookies and recommends that users review the policies of those providers for further information.

5. Cookies Used on This Website

The JM Technical Writing website uses a limited and proportionate set of cookies to support essential site functionality and, where enabled, basic performance monitoring. The specific cookies in use may vary depending on the services enabled on the website and any updates made by the website platform or third-party providers.

Where practicable, cookies used on the website fall into the following general categories:

- Essential cookies required for the website to operate correctly and securely.
- Analytics or performance cookies used to understand how the website is accessed and used, where consent has been provided.
- Functionality cookies used to remember user preferences, where applicable.

A detailed, up-to-date list of individual cookies, including their purpose and duration, may be provided through the website's cookie consent tool or banner where one is in use. Users can manage their preferences at any time through that tool or via their browser settings.

JM Technical Writing does not knowingly use cookies for advertising, behavioural tracking, or profiling purposes.

6. Cookie Consent and Control

JM Technical Writing is committed to providing users with clear choices regarding the use of cookies on its website. Where cookies are not strictly necessary for the operation of the website, they are used only with the user's consent, in line with applicable data protection and electronic communications legislation.

6.1 Managing Cookie Preferences

Users are given the opportunity to manage their cookie preferences when first visiting the website through a cookie consent banner or similar mechanism, where implemented. This allows users to accept or reject non-essential cookies, such as analytics or functionality cookies. Users may also manage or restrict cookies at any time through their browser settings. Please note that disabling certain cookies may affect the functionality or performance of the website.

6.2 Withdrawing Consent

Where consent has been provided for the use of non-essential cookies, users have the right to withdraw that consent at any time. Consent may be withdrawn by adjusting cookie preferences through the website's cookie management tool, where available, or by deleting cookies through browser settings. Withdrawal of consent does not affect the lawfulness of cookies used prior to consent being withdrawn.

7. How to Control Cookies Through Your Browser

Most web browsers allow users to control cookies through their settings. Users can choose to block or delete cookies, or to be notified when cookies are being placed on their device. These settings are typically found within the "privacy" or "security" sections of the browser.

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Please note that restricting or disabling cookies, particularly strictly necessary cookies, may affect the functionality of the website and limit access to certain features. For further guidance on managing cookies, users should refer to the help or support pages provided by their browser provider.

8. Third-Party Services and External Links

The JM Technical Writing website may include links to third-party websites or integrate third-party services, such as analytics tools or embedded content. These third parties may set their own cookies, which are not controlled by JM Technical Writing.

This Cookie Policy applies only to the JM Technical Writing website. Users are encouraged to review the cookie and privacy policies of any third-party websites or services they access via external links on the site.

9. Changes to This Cookie Policy

JM Technical Writing may update this Cookie Policy from time to time to reflect changes in legal requirements, regulatory guidance, website functionality, or the cookies in use. Any updates will be published on this page, and the revised policy will take effect from the date it is posted on the website. Users are encouraged to review this policy periodically to remain informed about how cookies are used.

10. Contact Details

If you have any questions about this Cookie Policy or the use of cookies on the JM Technical Writing website, you may contact:

JM Technical Writing
Email: j.djm@outlook.com

Further contact methods can be found on the website's contact page.